



# HR Calendar

Public holidays, compliance deadlines, and monthly employee engagement ideas.

# Key Payroll & Tax Dates



#### Singapore

#### Income Tax

- Corporate Income Tax Return (YA 2026): 30 November 2026
- Employee personal tax filing: 15 April 2026 (paper), 18 April 2026 (e-filing)

#### • Statutory Contributions

• CPF (Central Provident Fund): 14th of following month

#### Payroll Reporting

- IR8A / Auto-Inclusion Scheme submission: 1 March 2026
- Monthly payroll tax withholding: Not required CPF only

#### • Special Compliance

• Filing required even for dormant or loss-making companies



#### **Philippines**

#### Income Tax

- Quarterly corporate tax returns:
  - Within 60 days after Q1, Q2, Q3
- Annual corporate tax return:
  - 15th day of the 4th month after fiscal year-end
- Payroll withholding tax: Monthly

#### • Statutory Contributions

- SSS (Social Security System): Monthly
- PhilHealth: Monthly
- Pag-IBIG: Monthly

#### Payroll Reporting

- Monthly withholding tax returns
- Annual employee compensation reporting submitted with year-end filings



#### Indonesia

#### Income Tax

- Monthly payroll withholding (Article 21): File by 20th of the following month
- Annual Individual Tax Return: 31 March 2026
- Annual Corporate Tax Return: 30 April 2026

#### • Statutory Contributions

- BPJS Ketenagakerjaan (employment social security): Monthly
- BPJS Kesehatan (health insurance): Monthly

#### Payroll Reporting

- Monthly payroll tax filings: Article 21, 23/26, 4(2)
- Annual payroll reconciliation: Included within corporate tax filing



#### **United States of America**

#### • Income Tax

- Federal income tax return: 15 April 2026
- Quarterly estimated payments: April June September January cycle (standard IRS dates)

#### Statutory Contributions

- Social Security & Medicare (FICA): Per payroll
- Federal unemployment tax (FUTA): Quarterly and annually

#### Payroll Reporting

- Federal payroll tax filings:
  - Form 941 (quarterly)
  - Form 940 (annually)
- W-2 issuance to employees: By 31 January 2026



#### Malaysia

#### Income Tax

- Employees (no business income): 30 April 2026 (paper), 15 May 2025 (e-filing)
- Employees (with business income): 30 June 2026
- Corporate tax return: 7 months after financial yearend

#### Statutory Contributions

- EPF (Employees Provident Fund): Monthly
- SOCSO (PERKESO): Monthly
- EIS (Employment Insurance Scheme): Monthly

#### • Payroll Reporting

- PCB / MTDT withholding submissions: Monthly
- CP8D employer annual remuneration return: File by 31 March 2026

#### • Special Compliance

• E-Invoicing enforcement: Effective 1 January 2026 (for covered businesses)



#### **Hong Kong**

#### Income Tax

- Salaries tax (employees): 2 June 2026 (paper), 2 July 2026 (e-filing)
- Corporate Profits Tax Return:
  - Issued early April 2026
  - Due 2 May 2026 (block extensions may apply)

#### • Statutory Contributions

• Mandatory Provident Fund (MPF): Due 10th of each month

#### Payroll Reporting

- Employer's Return (IR56 forms): Issued 1 April 2026, due 2 May 2026 (no extension)
- Leaver/Joiner notifications required during the year



#### Thailand

#### Income Tax

- Corporate income tax filing:
  - 150 days after accounting year-end
  - 158 days if e-filed
- Semi-annual tax prepayment:
  - Within 2 months after first 6 months of the year

#### Statutory Contributions

Social Security contributions: Monthly

#### Payroll Reporting

- Monthly employee withholding tax filings
- Employee annual tax certificates issued by employer

#### Special Compliance

 Multinationals should monitor "Global Minimum Tax / Top-Up Tax" reporting rules

# January This month

\*Date subject to moon sighting.

HR focus: Employee onboarding, benefit enrollment, annual compliance resets.



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				New Year's Day	2	3
4	5	6	7	8	9	10
	12	13 Clean Off Your Desk Day	14	15  Bagel Day	16	17
18	19	20 Martin Luther King Jr. Day	21	22	23	24  ◊ Compliment Day
25	26	27	28  P Data Privacy Day	29	30	31
1	Notes					

# February

\*Date subject to moon sighting.

This month

HR focus: Engagement initiatives, inclusion activities, policy refreshers



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Thaipusam	2	3	4	5	6	7
8	9	10		12	13	Valentine's Day
15	16  ■ Presidents' Day	Chinese New Year Day I Random Acts of Kindness Day	18 Chinese New Year Day 2	19 Start of Ramadan*	20	21
22	23  Substitution	24	25	26	27	28
	2	3	4	5	6	7
8	Notes					

# March

This month

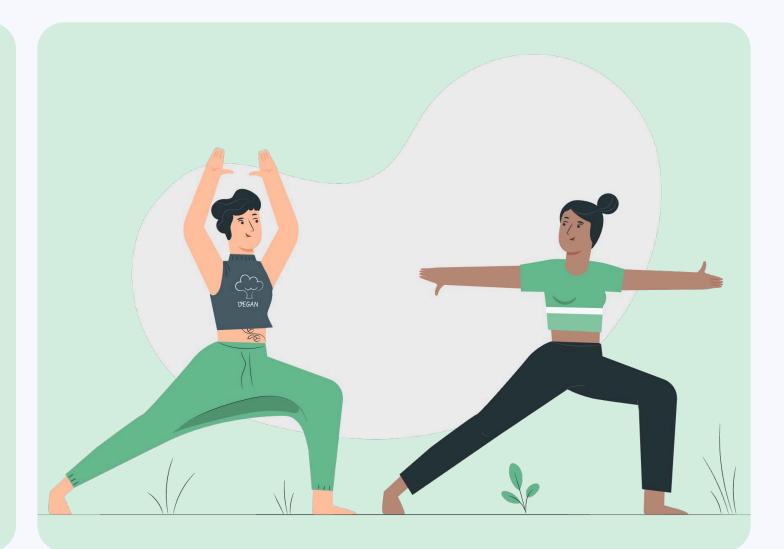
Women's History Month
HR focus: Q1 reviews, recognition programs, equity and DEI campaigns.



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	2	3	4	5	6	7
8 Noternational Women's Day	9	10		12	13	14  → Pi Day
15	16	17	18	19	20	21  Hari Raya Aidilfitri (Eid al-Fitr)*
22 Hari Raya Aidilfitri (Eid al-Fitr)*	23	24	25	26	27	28
29	30	31	1	2	3	4
5	Notes					



National Volunteer Month Individual income tax returns HR focus: Tax compliance, process audits, ESG initiatives.



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			April Fool's Day	2	Good Friday	4
5  iii Easter Sunday	6	<b>7</b> World Health Day	8	9	10	National Pet Day
12	13 Songkran Festival Day 1	14 Songkran Festival Day 2	15 Songkran Festival Day 3	16	17	18
19	20	21	22 Searth Day Administrative Professionals' Day	23	24	25
26	27	28	29	30		2
3	*Date subject to moon sig	nhtina				



Mental Health Awareness Month
HR focus: Mental wellness programs, safety training, engagement check-ins.



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					Day World Password Day	2
3	4  Star Wars Day	5	6	7	8	9
10 Mother's Day		12	13	14	15 National Bike To Work Day	16
17	18	19	20	21	22	23
24	25  Memorial Day	26	27  Hari Raya Haji (Eid al-Adha)*	28	29	30
31	Notes					

# June

This month

Mid-year performance reviews HR focus: Performance reviews, talent assessments, compensation adjustments.



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		2 Leave the Office Early Day	3	4	S National Donut Day	6
7	8	9	10		Philippines Independence Day	13
14	15	16	Name of the second of the seco	18	Juneteenth Dragon Boat Festival	20
21 © Father's Day	22	23	24	25	26	27
28	29	30		2	3	4
5	Notes					



HR focus: Burnout prevention, retention initiatives, employee appreciation.



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				2	3	4  ■ Independence Day
<b>5</b> National Workaholics Day	6	<b>7</b> World Chocolate Day	8	9	10	
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30 National Intern Day	31	
2	Notes					



HR focus: Team events, engagement surveys, cultural celebrations.

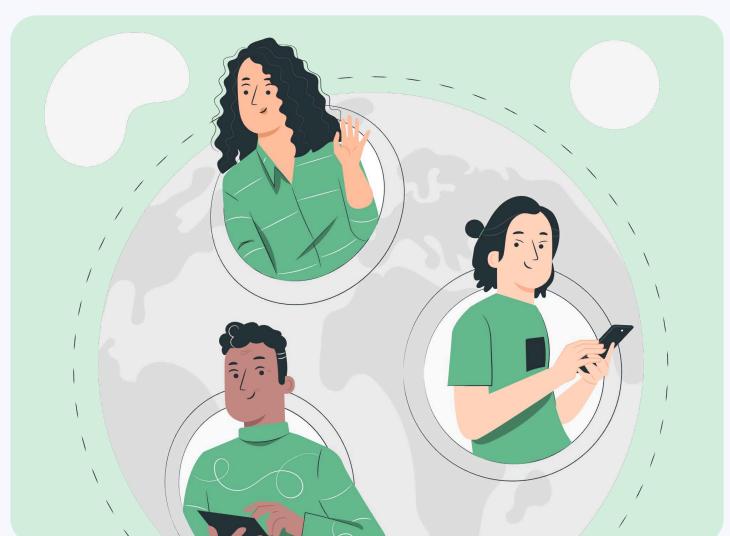


Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
2	3	4	5	6	7	8
Singapore National Day Book Lovers Day	10		12	13	14 National Financial Awareness Day	15
16	17 Indonesia Independence Day	18	19	20	21	22
23	24	25  National Heroes Day	26  National Dog Day	27	28	29
30	31  Malaysia National Day	Notes				

# September September

\*Date subject to moon sighting.

HR focus: Flexible work policies, caregiving support, inclusion planning.



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			Vietnam National Day	3	4	5
6	Z Labor Day	8	9	10		12
13	14	15	Malaysia Day  Working Parents  Day  IT Professionals  Day	17	18	19
20	21	22	23	24	25 Mid-Autumn Festival	26 → HR Professional Day
27	28	29	30		2	3
4	Notes					

# October

\*Date subject to moon sighting.

This month

Diversity and Inclusion Awareness Month
HR focus: Mental wellness campaigns, burnout prevention, manager training.



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				China National Day (HK Public Holiday)	The day following National Day (Observed)	3
4	5	6	7	8	9	10
	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31  Halloween
	Notes					

# November

\*Date subject to moon sighting.

This month

National Gratitude Month
National Career Development Month
HR focus: Career planning, learning budgets, recognition & appreciation.



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	2	3	4	5	6	7
8 Deepavali*	9	10	11 ■ Veterans Day	12	13 ₩ World Kindness Day	14
15	16	17	18	19	20	21
22	23	24	25	26 ■ Thanksgiving	27	28
29	30		2	3	4	5
6	Notes					

# December

This month

Year-end break and holidays
HR focus: Bonuses, leave planning, year-end compliance, engagement wrap up.



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			2	3	4	5
6	7	8	9	10		12
13	14	15	16	17	18	19
20	21	22	23	24 ▲ Christmas Eve	25 ▲ Christmas Day	26
27	28	29	30	31 New Year's Eve	New Year's Day	2
3	Notes					

## January



#### Clean Off Your Desk Day

Block some time off on employee's calendars and invite them to clean their desks. End the time with a virtual call to host a contest for the most obscure desk find from clean & vote on the winner. Award them with something to keep on their newly cleaned desk like hand lotion or a company water bottle.



#### **Bagel Day**

Virtual Bagel Breakfast and Brainstorming Session. Send bagels to your team and host a call to have an informal discussion about new ideas, projects, or initiatives.



#### **Compliment Day**

Organize a compliment exchange game: employees draw names and write/share compliments with their assigned person.

## February



#### Valentine's Day

Send virtual appreciation cards across the company. These can be written by managers & employees to each other!



#### **Random Acts of Kindness Day**

Kindness Bingo: create a month-long kindness challenge by administering a bingo card filled with random acts of kindness (e.g., hold the door for someone or clean up your local park) & encouraging employees to complete the acts on their card.



#### **Chinese New Year**

Host a lantern-making workshop and/or serve glutinous rice balls at the office (which represent togetherness!).

## March



#### Women's History Month & International Women's Day

**Email signature quotes:** invite employees to add an inspirational quote from a notable woman to their email signatures throughout the month.

**Lunch & learn:** Host short virtual sessions where employees can join in to quickly learn about influential women in history or current women leaders. Keep the sessions concise and engaging.



#### **Employee Appreciation Day**

Hosting a virtual awards ceremony to <u>recognize outstanding achievements</u> and contributions. Create categories such as "Team Player of the Year, " "Innovator of the Year, " or "Customer Service Excellence." Invite team members to nominate their peers, and host a virtual event to announce and celebrate the winners.



#### Pi Day

Challenge your coworkers to a Pi recitation contest. See who can memorize the most digits of pi! Additionally, serve up delicious pies and other circular treats.

# April



#### **World Health Day**

Provide healthy catering options for a day, stock up the breakroom with nutritious snacks, or offer vouchers for local fresh food markets.



#### **National Volunteer Month**

Group Volunteer Activities: Organize virtual group volunteer activities that employees can participate in together. This could include virtual mentoring sessions, online tutoring programs, or collaborative projects to support nonprofit organizations. Skills-

Based Volunteering: Encourage employees to volunteer their professional skills. Connect with local nonprofits or community organizations that may need expertise in areas such as marketing, design, or technology, and facilitate skill-sharing initiatives.

Company Volunteer Day: Dedicate a specific day or week for company-wide volunteer activities. Coordinate with local charities or community organizations to arrange safe and socially distanced in-person or virtual volunteer opportunities for employees.



#### **National Pet Day**

Employees can showcase their furry friends during a video call. This provides a lighthearted and enjoyable break, & fosters a sense of camaraderie.

## May



#### **Mental Health Awareness Month**

Virtual Mindfulness Sessions: Organize short virtual mindfulness or meditation sessions for employees. These sessions can provide a break during the workday and promote mental well-being. You could bring in a guest speaker or use guided meditation apps.

**Employee Support Resources:** Share resources on mental health and well-being through internal communication channels, partner with wellness apps to offer free trials or employee discounts, and educate employees on the wellness benefits available to them through company policies such as mental health days.



#### National Bike to Work Day

Host a team bike ride or organize a virtual cycling challenge where employees log their biking miles throughout the week.



#### **International Human Resources Day**

Treat the human resources department to a special catered meal, an engaging off-site team-building event, or simply allow for a "no-meetings" day to reduce their workload pressure.

## June



#### Leave the Office Early Day

Encourage employees to wrap up their work early. Consider organizing a virtual gathering or happy hour later in the day to celebrate achievements and promote work-life balance. Use the occasion to remind employees about any flexible work policies or options available.



#### **National Donut Day**

Set up a donut bar with a variety of donuts, toppings and sauces. You can also encourage creativity with a donut decorating contest, where the best donut wins!



#### **Dragon Boat Festival**

Cooking Challenge: Zongzi is a traditional food associated with the Dragon Boat Festival. Organize a virtual cooking challenge where employees can try making Zongzi at home. Participants can share their creations during a virtual lunch or cooking showcase.

Storytelling Session: Legends of Qu Yuan; host a virtual storytelling session focusing on the legends and traditions associated with the Dragon Boat Festival. This provides an opportunity for cultural exchange and learning within the workplace.

## July



#### **World Chocolate Day**

Chocolate Tasting Party: Organize a virtual chocolate tasting party where employees can join a video call and share their favorite chocolate treats.



#### International Self-Care Day

Desk Plant Giveaway: Send small desk plants or succulents to employees 'homes as a symbol of selfcare. Encourage them to care for their new plant as a reminder to take breaks and prioritize their well-being.



#### **National Intern Day**

Intern Mentorship Program: If you have them, pair interns with mentors within the organization for the day. This can provide valuable networking opportunities and allow interns to learn more about different roles and career paths.

## August



#### **National Financial Awareness Day**

Financial Wellness Webinar: Host a virtual webinar with a financial expert. Topics can include budgeting, saving strategies, investment basics, and debt management. This provides valuable information to employees for better financial planning. Financial

Literacy Resource Hub: Create and share a resource hub containing articles, videos, and tools related to financial literacy. This can serve as a long-term reference for employees looking to enhance their financial awareness.



#### **National Dog Day**

Pet Photo Contest: Hold a pet photo contest where employees submit their favorite pictures of their dogs. Allow the entire team to vote for the cutest or most creative pet photos and announce winners with small prizes.

Bring your dog to work day: If your office permits, invite employees to bring their dog to work! Or organize a meetup at your local dog park.

# September



#### National Working Parents Day

Parenting Win Shoutouts: Encourage team members to share their "parenting wins "or success stories, whether big or small. This positive acknowledgment helps create a supportive and understanding work environment.



#### IT Professionals Day

**Tech Talk Webinar:** Host a webinar where IT professionals within the company share insights into emerging technologies, trends, or best practices. This provides an opportunity for knowledge sharing and professional development.

IT Appreciation Awards: Recognize outstanding IT professionals with awards or certificates. Categories can include innovation, problem-solving, or teamwork. Celebrate their contributions during a virtual ceremony, and consider providing small tokens of appreciation.



#### Mid-Autumn Festival

Mooncake & Tea Tasting: Host a casual gathering or distribute mooncakes and traditional tea to employees to share in the signature treat of the festival.

Lantern Crafting Activity: Organize a fun crafting session where employees can create traditional or personalized lanterns to display at their desks or home.



#### **HR Professional Day**

Solicit thank-you messages and success stories from all employees and compile them into a digital "wall of fame" or a video montage shared company-wide.

### October



#### **Diversity and Inclusion Awareness Month**

Diversity Book Club: Start a company-wide book club focused on literature by authors from various cultural backgrounds, ethnicities, or diverse perspectives. This encourages employees to engage in conversations about different experiences and viewpoints. Noname bookclub has great inspiration!

Interactive Diversity Training: Host interactive virtual D&I training sessions. These sessions can cover topics such as <u>unconscious</u> <u>bias</u>, microaggressions, and creating an inclusive workplace culture. Encourage open discussions to promote awareness and understanding.



#### **World Mental Health Day**

Implement a mental health day for your employees and provide suggestions and resources for taking care of mental health.

## November



#### **National Gratitude Month**

Gratitude Wall: Establish a virtual gratitude wall where employees can post short messages of gratitude. This wall can serve as a visual representation of the positive and thankful atmosphere within the organization.

Gratitude practice: Implement an initiative to start (or end) meetings with each attendee sharing 1-2 things they are grateful for, all month long.



#### National Career Development Month

L&D Workshops: Host virtual workshops covering various topics within various disciplines as well as general career skills such as personal branding, marketing strategies, or IT skills. Bring in industry professionals to provide valuable insights.

Career Goals: Conduct a webinar where employees can set and discuss their career goals. Provide guidance on creating actionable plans and resources for professional development within the organization by using SMART or OKR frameworks.

## December



#### Year-End Break and Holidays

Year-End Celebration: Host a virtual or in-person year-end celebration to bring employees together for some festive cheer. Include elements such as virtual games, team awards, and a toast to acknowledge the collective achievements of the year.

**Reflective Activities:** Provide employees with reflective activities, such as goal-setting worksheets or prompts for personal and professional reflection. This encourages them to review the year's accomplishments and set intentions for the coming year.

Digital Gift Exchange: Arrange a virtual gift exchange where employees draw names and exchange digital gifts or e-gift cards. This is a fun and inclusive way to spread holiday joy and connect with colleagues.



# Increase Engagement with Omni HR

A well-structured HR calendar is only as powerful as the system behind it. To execute your plans smoothly in 2026, you need a platform that keeps you organized, compliant, and connected.

Omni is the all-in-one HR platform built for modern, growing teams across APAC, combining local compliance expertise with enterprise-ready software to support your workforce from day one.

#### With Omni, you can:

- Centralize all HR processes in one unified platform.
- Manage multi-country teams with built-in compliance across 190+ countries and 10+ languages.
- Replace manual tracking with smart workflow automation and reminders that keep every HR deadline on schedule.
- Work confidently in a fully customizable and easy-to-use interface.
- Rely on award-winning local support within APAC timezone.
- Scale seamlessly as your company grows, without changing systems.

